

York Electricians JATC

Apprentice Evaluation

Apprentice Name: _____

Report Month/Year: _____

Contractor: _____

Jobsite: _____

DEPENDABILITY

Attendance

- No missed time
- Missed 1 to 3 days
- Missed more than 3 days

Tardiness

- Never Late
- Late 1 to 3 times
- Late more than 3 times

PREPAREDNESS

Tools

- Has proper, well-maintained tools
- Lacks proper tools

Appearance/Hygiene

- Unprofessional
- Acceptable
- Always Neat and Presentable

MOTIVATION

Initiative

- Needs to be pushed
- Puts in moderate effort
- Always stays busy

Attitude

- Resentful-uncooperative
- Acceptable
- Cooperative- helpful and alert

TEAMWORK

Communication Skills

- Does not easily understand
- Average
- Almost always understands

Leadership

- Requires constant oversight
- Can complete independent tasks
- Can guide others

PERFORMANCE

Productivity

- Does not meet expectations
- Regularly meets expectations
- Regularly exceeds expectations

Accuracy

- Repeats the same errors
- Makes some errors
- Rarely makes errors

Growth

- Performance Declining
- Performance Steady
- Performance Improving

Safety Rules

- Disregards Safety Rules
- Average
- Very Safety Conscious

Mechanical Aptitude

- Below Average
- Average
- High

Pride in Work

- Often takes shortcuts
- Mediocre
- Always does their best

Organization

- Room for improvement
- Keeps personal work area neat/clean
- Helps keep entire jobsite organized

Knowledge of Trade

- Performs below current classification
- Performs at current classification
- Performs beyond current classification

COMMENTS (Use back if needed)

SIGNATURES

Apprentice: _____

Supervisor: _____

Date: _____

Supervisor (Printed): _____